

# Job description

Agency	Department of Health	Work unit	Environmental Health Operations
Job title	Trainee Environmental Health Officer	Designation	Professional 1
Job type	Full time	Duration	Ongoing
Salary	\$70,971 - \$90,331	Location	Alice Springs
Position number	50241	RTF	342615
		Closing	08/03/2026
Contact officer	Sonny McKay on 0436 619 659 or <a href="mailto:sonny.mckay@nt.gov.au">sonny.mckay@nt.gov.au</a>		
About the agency	<a href="http://www.health.nt.gov.au/">http://www.health.nt.gov.au/</a>		
Apply online	<a href="https://jobs.nt.gov.au/Home/JobDetails?rtfId=342615">https://jobs.nt.gov.au/Home/JobDetails?rtfId=342615</a>		

**APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.**

## Information for applicants – inclusion and diversity and Special Measures recruitment plans

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

Aboriginal applicants will be granted priority consideration for this vacancy. For more information on Special Measures plans, go to the [OCPE website](#).

## Primary objective

Plan, develop and undertake community environmental health promotion and enforcement programs and activities to protect the public from physical, chemical and biological agents in the environment, which may adversely impact on human health.

## Context statement

Incorporate working in both an urban and remote community depending on the business needs of the Branch. Employees must travel to remote communities by light aircraft or road. Hours of work may range to incorporate working within the standard span of hours.

## Key duties and responsibilities

1. Provide environmental health services in a professional manner consistent with legislative requirements, good practice and departmental policy.
2. Act as an authorised officer and delegate of the Chief Health Officer (CHO) in administering the provisions of Northern Territory (NT) public and environmental health, and food legislation, including statutory surveillance; enforcement activities; special investigations; insect vector management; public health and food complaint resolution; participating in emergency/disaster relief operations as required; and other duties as required by the Manager.
3. Engage with communities; urban, rural and remote to assist in improving environmental health outcomes and participate in the development and implementation of projects and promotion activities.
4. Monitor, record and report on all environmental health activities in accordance with Departmental policy and procedure.
5. Assist Environmental Health practitioners, including Aboriginal Environmental Health Workers and Environmental Health Students in the development of their skills and duties.
6. Travel to remote sites by air/road, and work outside normal office hours on weekends and public holidays as required.
7. Follow defined service quality standards, Work Health and Safety (WHS) policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces

## Selection criteria

### Essential

1. Degree in Environmental Health or degree with appropriate graduate diploma in Environmental Health from an Australian tertiary institution or ability to enrol in and complete a graduate diploma/degree in Environmental Health within 2 years of appointment.
2. Ability to develop a sound knowledge of legislation, policies and practices relevant to the provision of effective environmental health services in urban and remote environments and develop skills and knowledge to implement program activities, operate independently in the field, and provide quality input to program objectives and policies.
3. Demonstrated interpersonal skills and the ability to further develop written and oral communication skills, including the ability to negotiate and liaise at all levels and from a range of social and diverse cultural backgrounds.
4. Hold a current Northern Territory manual driver's licence or the ability to obtain.

### Desirable

1. Additional qualifications e.g. health promotion, vector management, disaster management, food safety auditing.
2. Experience in Aboriginal community environmental health, waste management, land use development or other.

## Further information

Positions may be subject to pre-employment checks such as immunisation requirements, working with children clearance notice and criminal history checks. A criminal history will not exclude an applicant from this position unless it is a relevant criminal history. For immunisation requirements - Category A (direct contact with blood or body substances) or Category B (indirect contact with blood or body substances), check with contact person for requirements.

Approved: 13 June 2024

Chris Monahan – Acting Director Environmental Health Services