



Role description

Role Details

Job ad reference	GC642474
Role title	Environmental Health Officer
Status	Temporary full time Please note, future vacancies of a temporary full time and part time nature may also be filled through this recruitment process Please note, suitable part time or job share arrangements may be accommodated within this role
Location	Carrara Note that this position may be required to work throughout the Gold Coast Hospital and Health Service and that the positions primary work location may change based on operational requirements.
Unit/Branch	Environmental Health Public Health
Division	Nursing, Midwifery and Patient Experience Gold Coast Hospital and Health Service
Closing date	Wednesday, 25 June 2025 Applications will remain current for 12 months
Classification	HP3
Evaluation ID	HP1089-10
Salary	\$3 030 - \$4 453.50 per fortnight
Contact name	Danielle Roberts
Contact number	(07) 5667 3200
Online Applications	www.smartjobs.qld.gov.au

Purpose of the Role

To deliver environmental health services as part of the broader public health program to protect, promote and prevent risks to individuals and the community from environmental health hazards that impact on the natural and built environmental and human health.

Our Values

Gold Coast Hospital and Health Service is committed to its six guiding principles which are at the core of all positions and articulate the behaviours that are required when working within the Health Service:



Whilst we implement our strategic objectives to be recognised as a centre of excellence for world class health care, our [values](#) provide the framework to focus our individual behaviours and performance outcomes.

Health Equity and Racism

Gold Coast Health is committed to improved health equity for Aboriginal and Torres Strait Islander peoples in our community as presented in our [Reconciliation Statement](#). It is expected that all Gold Coast Health staff as a valuable member of the Gold Coast Health workforce, contribute to the health equity agenda. Please visit our [website](#) for additional information.

Diversity and Inclusion

[Diversity](#) is at the heart of Gold Coast Health and is critical to a work environment that is equitable and inclusive. A broad range of perspectives, backgrounds and ideas makes us stronger and is essential to delivering high quality health care. Everyone has a role to play in making GCH a place where we all 'Always Belong'. [Contact Diversity and Inclusion](#)

Organisational Alignment

Gold Coast Health has a [Core Capability Framework](#) (CCF) with five core capability groups; Personal Attributes; Building Relationships, Results Focused, Business Enablers, Leadership and People Management. Under each of the five capability groups, individual capabilities are identified which are essential to drive performance excellence across our workforce. Below outlines the five core role capabilities required to deliver against the key duties and accountabilities of this role. Capabilities are aligned to Leader Profiles; Leading Self, Leading Others, Leading Leaders and Leading Executives. The Leader Profile and Core Capabilities for this role are detailed below.

Leader Level: Leading Self

Core Role Capabilities

Personal Attributes	Individual behaviours influenced by our values and ethical compass	Leading Self Act with Integrity - Work within the limits of level and delegation, acknowledging mistakes, seeking guidance and upholding ethics
Build Relationships	Shape and maximise relationships with colleagues, patients and the community	Leading Self Work Collaboratively - Work collaboratively within teams, communicating progress, providing information, helping others and acknowledging shared effort
Results Focused	Drive and influence successful organisational outcomes	Leading Self Deliver Results - Deliver against results, taking ownership of requirements, seeking input, managing timelines, providing feedback and sharing knowledge
Business Enablers	Boost effective service delivery and champion change management	Leading Self Leverage Technology - Demonstrate understanding of the use of technology, complying with policies and protocols
Leadership and People Management	Inspire, engage and build our workforce	Leading Self Manage Through our Values - Model desired behaviours, values and ethics in work practices, focussing on excellence in delivery of services

About the Profession/Service

Allied Health Professionals within Gold Coast Health have access to an additional Professional Capability Framework for Allied Health which complements the organisation-wide Core Capability Framework. The Professional Capability Framework details the professional capabilities for Allied Health positions, providing a common language and set of expectations across the professions, and acting as a developmental tool to support and inform discussions about professional skill development and career progression within Gold Coast Health. Further information can be found [online](#).

The Gold Coast Public Health Unit sits within the Nursing, Midwifery and Patient Experience Division in Gold Coast Health. The Public Health Unit's aim is to protect and promote the health of the community by addressing environmental health hazards, communicable and vaccine preventable diseases that cause illness and injury, through the provision of:

- a specialist communicable disease epidemiology, surveillance, disease prevention and control service
- a specialist environmental health service
- regulatory monitoring, enforcement and compliance of public health legislation
- responding to public health incidents and events
- coordination and monitoring of immunisation programs

Key Duties and Accountabilities

Fulfill the responsibilities of this role in accordance with Queensland Public Service, the Gold Coast Hospital and Health Service (GCHHS) values.

- Comply with the [Code of Conduct for the Queensland Public Service](#) and all policies and procedures.
- Comply with the [National Safety and Quality Health Service Standards](#) and the Gold Coast Health [Clinical Governance Framework](#) in all areas of your practice.
- Develop, implement and evaluate environmental health projects, quality improvement and compliance programs and undertake health risk assessments, with increasing complexity and independence as experience builds.
- Monitor, investigate, enforce and promote compliance with public health legislation in line with policies and procedures and contemporary investigatory practice and in accordance with legislative delegations.
- Provide accurate and timely advice and support to managers, other public health practitioners, the public, industry, partners and stakeholders, including the preparation of correspondence, briefs of evidence and reports.
- Participate in public health incident and disaster management responses and work collaboratively in a multi-disciplinary team responding to communicable disease outbreaks and in the delivery of integrated public health services in the community.
- Work with other public health practitioners and partners for the effective implementation of environmental health and broader public health initiatives based on an understanding of community and organisational contexts.
- Contribute to the development of operational procedures, work instructions and guidelines and participate in quality and service improvement activities, operational planning and reporting, to support and enhance environmental health practice.
- Mentor, supervise and support less experienced practitioners and students, commensurate with level of experience in the role.
- This position requires the incumbent to operate a government vehicle and to travel throughout the GCHHS region to undertake their delegated functions. At times the position may also need to travel outside the region.
- Employees appointed to GCHHS are considered custodians of patient safety and are accountable for practicing patient advocacy in line with GCHHS' always care philosophy and commitment to person-centred care.
- Follow policies, procedures and instructions relating to work health and safety that are relevant to the work being undertaken to ensure high quality and safe services in the workplace.
- Take reasonable care for your own health, safety and wellbeing and take reasonable care to ensure that your acts or omissions do not adversely affect the health, safety and wellbeing of others.

- Employees who are appointed to the GCHHS are accountable for information security, management and appropriate use, in accordance with legislation, standards, policies and procedures.
- Comply with reasonable instructions that are provided for the safety of you and others at the workplace.
- Undertake all necessary training, as determined by the Queensland Department of Health, to obtain and maintain your Instrument of Appointment as an Authorised Person/Inspector/Emergency Officer/Contact Tracing Officer under Queensland public health legislation.

Mandatory Qualifications / Professional Registration / Other Requirements

- The possession of a tertiary degree (or equivalent) qualification from a recognised tertiary institution that is accredited by Environmental Health Australia or deemed eligible for appointment by the Queensland Health Environmental Health Officer Appointments Review Committee is a requirement for this role.
- This position requires the incumbent to operate a government vehicle and an appropriate Licence endorsement to operate this type of vehicle is required.
- It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment ([Health Employment Directive No. 01/16](#)):
 - measles, mumps, rubella (MMR)
 - varicella (chicken pox)
 - pertussis (whooping cough)
 - hepatitis B
- It is a condition of employment in this role for new employees to GCHHS to undertake a tuberculosis screening, to identify if the tuberculosis vaccination may be required in accordance with the Queensland Health Protocol.

How You Will Be Assessed

You will be assessed on your ability to demonstrate the following key capabilities, knowledge and experience. Within the context of the responsibilities described above under '**Key Duties and Accountabilities**', the ideal applicant will be someone who can demonstrate the following:

- Competent understanding of contemporary environmental health theory and practice and in the interpretation and application of public health legislation.
- Ability to investigate legislation non-compliances and manage environmental health programs.
- An understanding of the principles of health risk assessment.
- Competent report writing and interpersonal skills.
- Demonstrated ability to enact the specified core role capabilities outlined within this role description within your practice.

How to Apply

Please submit the following for the panel to assess your suitability:

- Your **resume**, including a comprehensive employment history, the qualifications you hold and the contact details for at least two referees (Referees should have a thorough knowledge of your capabilities, work performance and conduct within the previous two years).
- A **cover letter** (no more than 2 pages) on how your experience, abilities, knowledge and personal qualities are relevant for the role, addressing the key responsibilities and attributes noted in the "How you will be assessed" section above.

Submit your application via www.smartjobs.qld.gov.au

Only those persons eligible to work in Australia may be employed by Queensland Health. Prospective employees are required to provide proof of identity and documentary evidence of their [right to work in Australia](#).

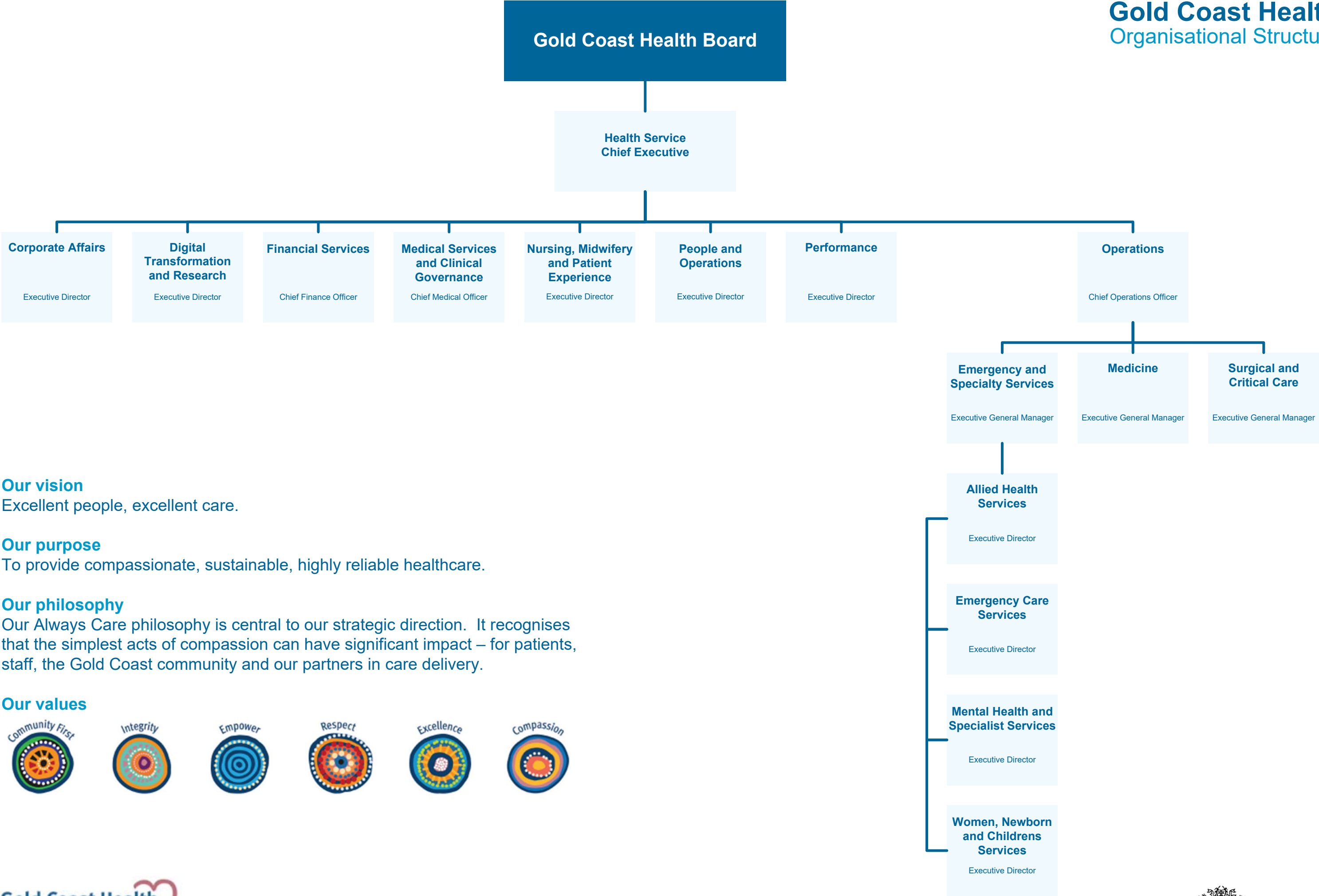
Hand delivered applications will not be accepted.

Late applications cannot be submitted online. For a late application to be considered, please contact Recruitment on Recruitment_GoldCoast@health.qld.gov.au.

Further Information

For further information about this opportunity and the benefits and conditions of [working at Gold Coast Health](#) please refer to the Information for Applicants document attached with this Smart Jobs advertised vacancy.

A 6 month probation period may apply to this appointment.



Our vision
Excellent people, excellent care.

Our purpose
To provide compassionate, sustainable, highly reliable healthcare.

Our philosophy
Our Always Care philosophy is central to our strategic direction. It recognises that the simplest acts of compassion can have significant impact – for patients, staff, the Gold Coast community and our partners in care delivery.

Our values

Community First

Integrity

Empower

Respect

Excellence

Compassion