

# Job Title: APS6 Airport Environment Officer (AEO), Airport Environment Branch

Requisition ID **42043** - Posted - **\$85,889 - \$96,267** - (Various; Adelaide; Alice Springs; Brisbane; Canberra; Darwin; Hobart; Melbourne; Perth; Sydney; Townsville; Tweed Heads) - **Ongoing/Non-Ongoing - Full Time** - (APS Level 6)



## APS6 Airport Environment Officer (AEO), Airport Environment Branch, Airport Environment APS Level 6

<b>Title:</b>	APS6 Airport Environment Officer (AEO), Airport Environment Branch
<b>Classification(s):</b>	APS Level 6
<b>Employment Type:</b>	Ongoing/Non-Ongoing, Full Time/Part time
<b>Salary:</b>	<p>\$85,889 - \$96,267 per annum plus 15.4% superannuation</p> <p><i>The department has an Individual Flexibility Arrangement (IFA) Framework to provide salaries that are consistent with other Commonwealth Public Sector Agencies and to reward and retain high performing employees at the APS6 and Executive Levels.</i></p> <p><i>Under this Framework, APS6 and Executive Level employees will have access to the IFA Framework on engagement, promotion or movement from another Commonwealth Public Sector Agency. Access to the IFA Framework is consistent with the provisions of clauses 16, 17 and 19 of the Department of Infrastructure and Regional Development Enterprise Agreement 2016.</i></p> <p><i>For more information on the IFA Framework and to understand what remuneration the department can offer, applicants are strongly encouraged to contact <a href="mailto:WorkplaceRelations@infrastructure.gov.au">WorkplaceRelations@infrastructure.gov.au</a></i></p>
<b>Business Division:</b>	Domestic Aviation & Reform
<b>Branch / Section:</b>	Airport Environment,
<b>Location:</b>	Various, NSW; Various, ACT; Various, Vic; Various, SA; Various, WA; Various, Tas; Various, NT; Various Qld
<b>Security Clearance:</b>	Baseline Vetting
<b>Job Reference No:</b>	42043
<b>Contact Officer:</b>	Victoria Wright, 02 6274 7478, <a href="mailto:Victoria.Wright@infrastructure.gov.au">Victoria.Wright@infrastructure.gov.au</a>
<b>Closing Date:</b>	11.59pm AEDT, Monday 28 November 2022

### Our Department Values

Our values set the direction for what it means to work in our department. They inform the standard and expectations of behaviours, skills and capabilities and the attributes we currently have, will continually work to achieve and develop, and that we use to acknowledge and attract, retain and recruit into our department.



*The department supports workplace diversity and values the contribution of people from diverse backgrounds. We encourage applications from Aboriginal and/or Torres Strait Islander peoples, people with disability, people with cultural and linguistic diversity, and LGBTIQ people. The department is committed to achieving gender equality and, in particular, supporting women's progression into senior leadership.*

### A little bit about us

The Domestic Aviation and Reform Division is responsible for promoting an efficient, environmentally sustainable, safe, competitive air transport system that can meet projected growth and market requirements, and support investment in safe, efficient, and environmentally responsible aviation infrastructure.

The Airport Environment Branch is responsible for providing government policy and regulatory advice on matters relating to environmental management of Commonwealth airport sites. The Branch provides regulatory oversight of environmental management of leased-federal airports through a network of Airport Environment Officers and is responsible for delivering the Government's Per- and Poly- Fluoroalkyl Substances (PFAS) Investigation Program.

#### The opportunity we have available

The Environmental Regulation Section is seeking multiple ongoing APS6 Airport Environment Officers (AEO) to join its network of AEOs who provide regulatory oversight of 19 airports around Australia. Vacancies exist at a number of airports including Sydney, Gold Coast, Archerfield, Adelaide and Parafield airports. Depending on the location and skill set of candidates, positions may be offered at these or other airports located within the network on a full or part-time basis. Interested candidates are strongly encouraged to contact the Contact Officer before applying.

The network of AEOs are generally based at or near to airports for which they are responsible however working from other locations may be considered. Travel will be required from time-to-time to fulfil AEO duties.

A merit pool will be established from this process to fill current vacancies and future non-ongoing and ongoing vacancies across various locations.

#### What will you do?

The successful candidates will act in the role of AEO, authorised officers under the *Airports Act 1996*, to provide analysis and advice on the application of environmental aspects of the *Airports Act 1996* and the Airports (Environment Protection) Regulations 1997, monitor the implementation of Airport Environment Strategies, apply legislation and liaise with airports and their tenants on environmental issues.

The key duties of an AEO are to oversee the day-to-day management of environmental issues at airports and to regulate ongoing operations and development at airports, ensuring the airport's activities accord with the applicable regulatory framework. Duties can include liaison with the Airport Lessee Company on environmental issues, assessing potential environmental impacts of airport development proposals, site inspections, investigations and compliance monitoring under the relevant legislation.

The AEO plays a central role in the environment regulatory regime at federally leased airports. AEOs are the first point of contact for environmental regulation at airports on behalf of the Commonwealth, and are instrumental in ensuring the effective monitoring, reduction and prevention of pollution at airport sites. AEOs are authorised to make decisions regarding compliance with regulations and standards, undertake investigations and to take compliance action when there is a breach of the regulatory framework.

As an AEO you will:

- Under general direction deliver high quality regulatory outcomes on environmental matters as specified leased federal airports, including undertaking analysis and investigation to provide significant and detailed advice on regulatory issues
- Interpret and apply legislation to support quality decision making on complex issues
- Contribute to strong levels of regulatory compliance enforcement and reporting while engaging consistently and appropriately with risk
- Apply critical and strategic thinking to the review of the regulations, new and existing guidelines and procedures, reports, data, data and stakeholder correspondence to inform ongoing policy development and decision making
- Develop and foster strong relationships with key stakeholders across the sector and be a point of contact on Airport environment matters in the airport community
- Undertake regular airport site visits and inspections.

#### What else can we offer?

A role in the Airport Environment Branch offers the opportunity to work on a diverse range of challenges facing the airports sector in a collegiate and collaborative workplace. Direct engagement with industry representatives is a core component of the role and offers excellent experience in collaborating with stakeholders outside government. Alongside capability development opportunities focused on your individual career goals, you will also have access to mentoring and the department's Professional Coaching Scheme.

Flexible working arrangements are available where appropriate, including part-time hours, home based work and job sharing.

#### Who are we looking for?

As an Airport Environment Officer, you will have a demonstrated ability to:

- Make decisions using good judgement, expertise and knowledge. Decisions should be governed by the application of regulations, best practice principles and consideration of wider agency implications
- Undertake site inspections associated with environmental matters and investigations anywhere on their airport
- Maintain knowledge of relevant legislative and reporting requirements, Australian and International standards, quality assurance procedures and best practice models
- Apply comprehensive work knowledge, and application of legislation, policy, procedures and guidelines to situations involving a high level of complexity and sensitivity and which require considerable interpretation and analysis
- Engage with risk, including the conduct of risk assessment and risk management activities in the areas of environmental management and environmental regulation.
- Communicate clearly and with influence, including strong written skills and an ability to concisely translate technical issues into a manner suitable to inform Ministers, departmental executives and external stakeholders, including the regulated community
- Build effective relationships with a broad range of internal and external stakeholders, including with industry and state and local governments, and across federal government
- Adapt to change, demonstrate resilience and the ability to deal with ambiguity and a complex and changing environment
- Work with independence, subject to limited direction against established priorities, practices, and methodologies to deliver quality regulatory outcomes.

#### Qualifications, Training and Technical Experience

The skill set of an AEO requires qualifications and experience suitable for the day-to-day oversight of the operation of the Regulations, including:

- Qualifications in Environmental Science or similar environmental discipline is essential.
- Previous experience in a face to face regulatory role and an ability to develop expertise and subject-matter knowledge quickly will be highly regarded.
- An awareness of, and familiarity with, relevant environment management practices in relation to air, water and soil pollution and excessive noise, including sound knowledge of environmental management practices, standards and guidelines relating to sediment control, stockpile management, vegetation management, dust management, noise control and contamination management and remediation, will be highly regarded.
- Ability to assess and monitor environmentally technical operations, reports and correspondence is essential.
- An understanding of, or experience in, the aviation industry, environmental assessment or state and local government planning and development frameworks, is desirable but not essential.
- Use of private motor vehicle may be required.

### Eligibility requirements

Employment with the Department of Infrastructure, Transport, Regional Development, Communications and the Arts is subject to conditions prescribed within the *Public Service Act 1999* including:

- **Citizenship:** Candidates must be an Australian citizen to be eligible for employment with the department. Only in exceptional circumstances will the department consider waiving this requirement.
- **Health Assessment:** The preferred candidate may be required to undergo a medical examination conducted by the department's preferred medical provider.
- **Security Clearance:** The successful candidate must be able to obtain and/or maintain a security clearance at the Baseline Level. You must be willing to disclose all relevant and required information. You must have lived in Australia, or have a checkable background, for at least the preceding five years for Baseline Vetting clearances. More information on the security clearance vetting process is available on the [Australian Government Security Vetting Agency \(AGSVA\) website](#).

### How to apply

Applications for this opportunity close at 11.59PM AEDT, Monday 28 November 2022.

In applying for this position, you are not required to address individual selection criteria. Rather, you must:

- provide a **statement of no more than two (2) pages** outlining your background, capabilities and experiences, and how these align with the advertised role. Your statement should include an indication of your preferred location and full-time or part-time preference.
- provide a **CV, no more than two (2) pages**.

The capabilities and behaviours required to be successful for this role are identified in the 'Who are we looking for' section.

Your application should be received through the department's [online recruitment system](#).

**Applications via Indeed will not be accepted.**

Applicants for these positions who are selected for interview may be asked to undertake a short writing exercise prior to interview.

If you experience any issues with the system please contact the Recruitment Team on 02 6274 6161 or via email to [recruitment@infrastructure.gov.au](mailto:recruitment@infrastructure.gov.au) to discuss an alternative way to submit your application.