



Candidate Information Pack

CITY OF GOLD COAST

Executive Coordinator, Environmental Health

March 2022

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The City of Gold Coast

The City of Gold Coast is Australia's second largest local government, employing approximately 4,000 employees and generating annual revenue of \$1.7B. The City's Vision of 'Inspired by lifestyle. Driven by opportunity' informs strategic planning around three themes – Place, Prosperity and People.

Australia's Gold Coast is a leading tourism, business and events city boasting arguably one of the best lifestyles in the world. Situated in the south east corner of the state of Queensland, the Gold Coast stretches along 57 kilometres of coastline and is home to over half a million people. The Gold Coast has an enviable sub-tropical climate and an amazing natural environment, boasting world-renowned beaches and a majestic hinterland, all of which produce a city that is uniquely Gold Coast.

The Gold Coast is one of the most biodiverse cities in Australia, with approximately 50.22% of land area covered in native vegetation (Ecosure, 2017) and around 734 kilometres of bush trails to explore. The city is home to an envious subtropical climate with hinterland ranges, waterways, wetlands, beautiful beaches, World Heritage listed Gondwana Rainforest and an extensive range of unique natural landscapes and wildlife habitats.

As one of Australia's fastest growing cities with an annual gross regional product growth rate of 4.4% and a population expected to grow to 1 million by 2050, the Gold Coast is a great place to do business and invest. Recent growth has been underpinned by construction activity related to the Gold Coast 2018 Commonwealth Games, followed by growth across the health and retail sectors.

The Annual Plan theme for 2020-21 is Roads to Recovery, supporting the City's response to and recovery plans for COVID-19. Enabling this, the City has developed a Community and Business Support Package and an Economic Stimulus and Recovery Package.



// Gold Coast, planning for one of Australia's fastest growing cities.

City Vision

Our City Vision, “Inspired by lifestyle. Driven by opportunity.” has three themes, place, prosperity, and people. Gold Coast 2022 describes the outcomes we are working towards; our key plans and programs; how our strategies support the plan; and the signature actions the City aims to deliver over the next few years.

Implementation of the plan is supported by robust planning, responsible management and the active engagement of the community

The implementation of Gold Coast 2022 is supported by key strategies such as the Culture Strategy 2023; the Gold Coast City Transport Strategy 2031; the Ocean Beaches Strategy 2013-2023; the Economic Development Strategy 2013-2023; the Solid Waste Strategy 2024, Our Natural City Strategy, and the City Plan.

Gold Coast 2022 will be used to inform annual priorities, published in the City's Annual Plan.

Progress against the plan will be reviewed on an annual basis and published in the City's Annual Report

City Vision

Inspired by lifestyle. Driven by opportunity.
Gold Coast 2022



Place

- Our city provides a choice of liveable places.
- We live in balance with nature.
- We manage our resources for a sustainable future.
- We get around the city easily.
- We are an active digital city.
- Our modern centres create vibrant communities.
- Everyone can enjoy a beach experience.
- Our city is resilient to natural hazards.



Prosperity

- Our city's economy is diverse and innovative.
- We have a thriving cultural economy.
- We have infrastructure that supports productivity and growth.
- We are a city with a strong and globally competitive business environment.
- We are a globally recognised tourism destination.
- We have a positive global reputation.



People

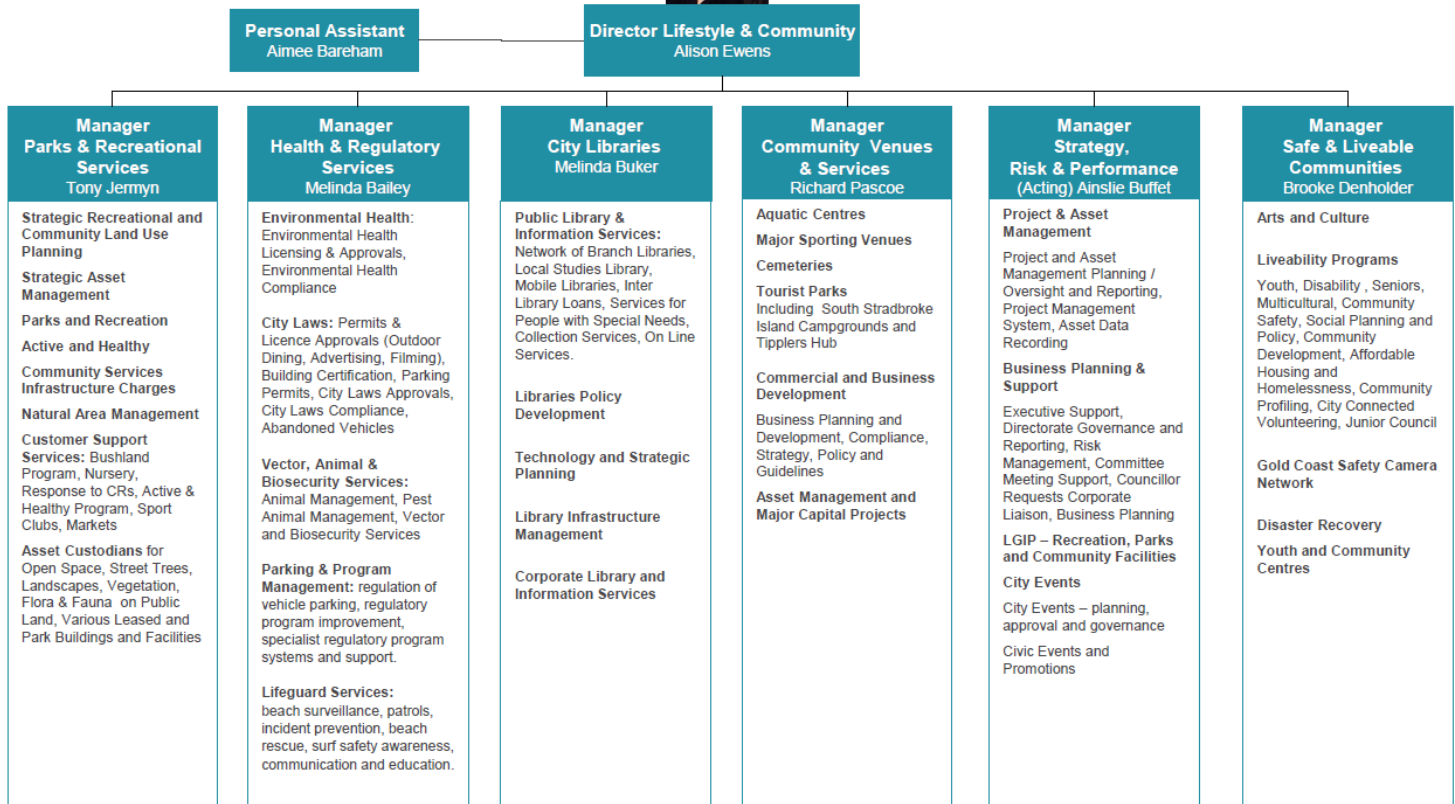
- Our city is safe.
- We are proud of our city.
- Our community is inclusive and supportive.
- Our city embraces culture every day.
- Our city provides a wide range of job opportunities.
- We are an active and healthy community.

Supporting the delivery of Gold Coast 2022

We plan for the future of the city. We manage the city responsibly.
We actively engage residents, customers and visitors.

Lifestyle and Community Directorate

Lifestyle & Community



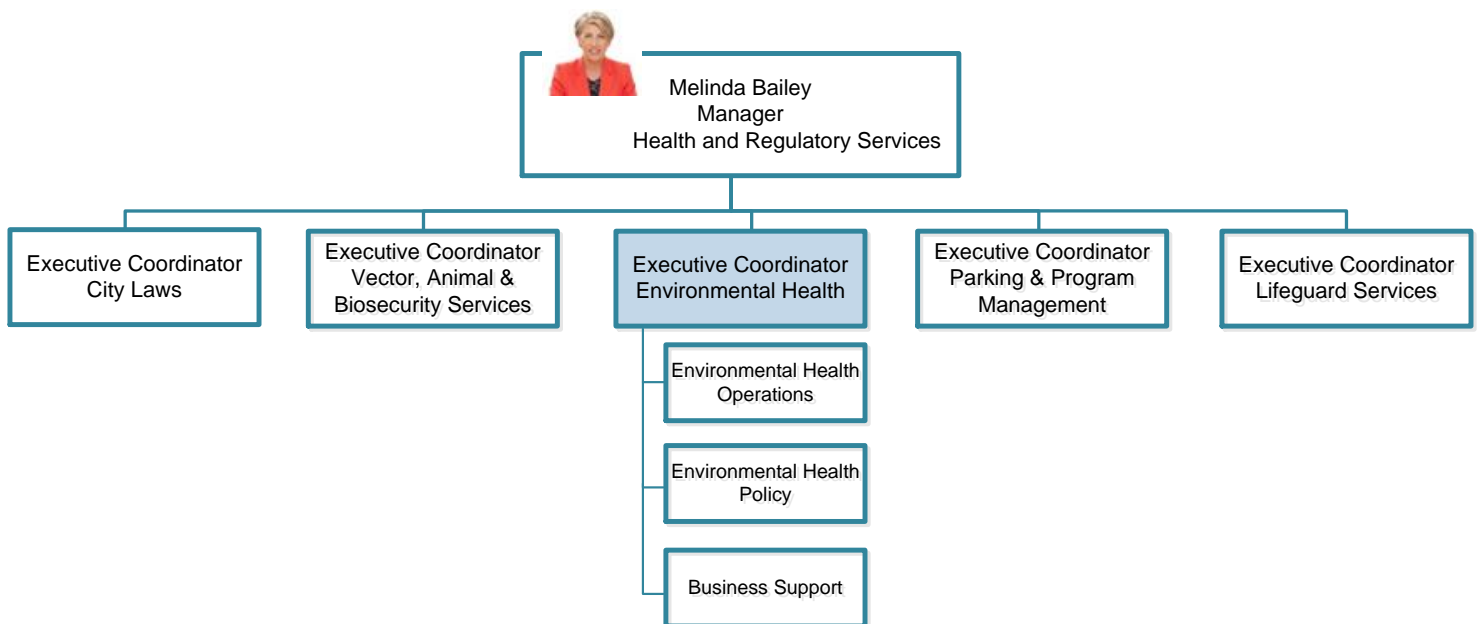
Health and Regulatory Services Branch - Overview

The Health & Regulatory Services Branch is one of the largest service providers at the City of Gold Coast and delivers approximately 300 front line public health, environmental and safety related services that are critical to the ongoing health, lifestyle and prosperity of the Gold Coast community.

These services are delivered by five major operational teams including:

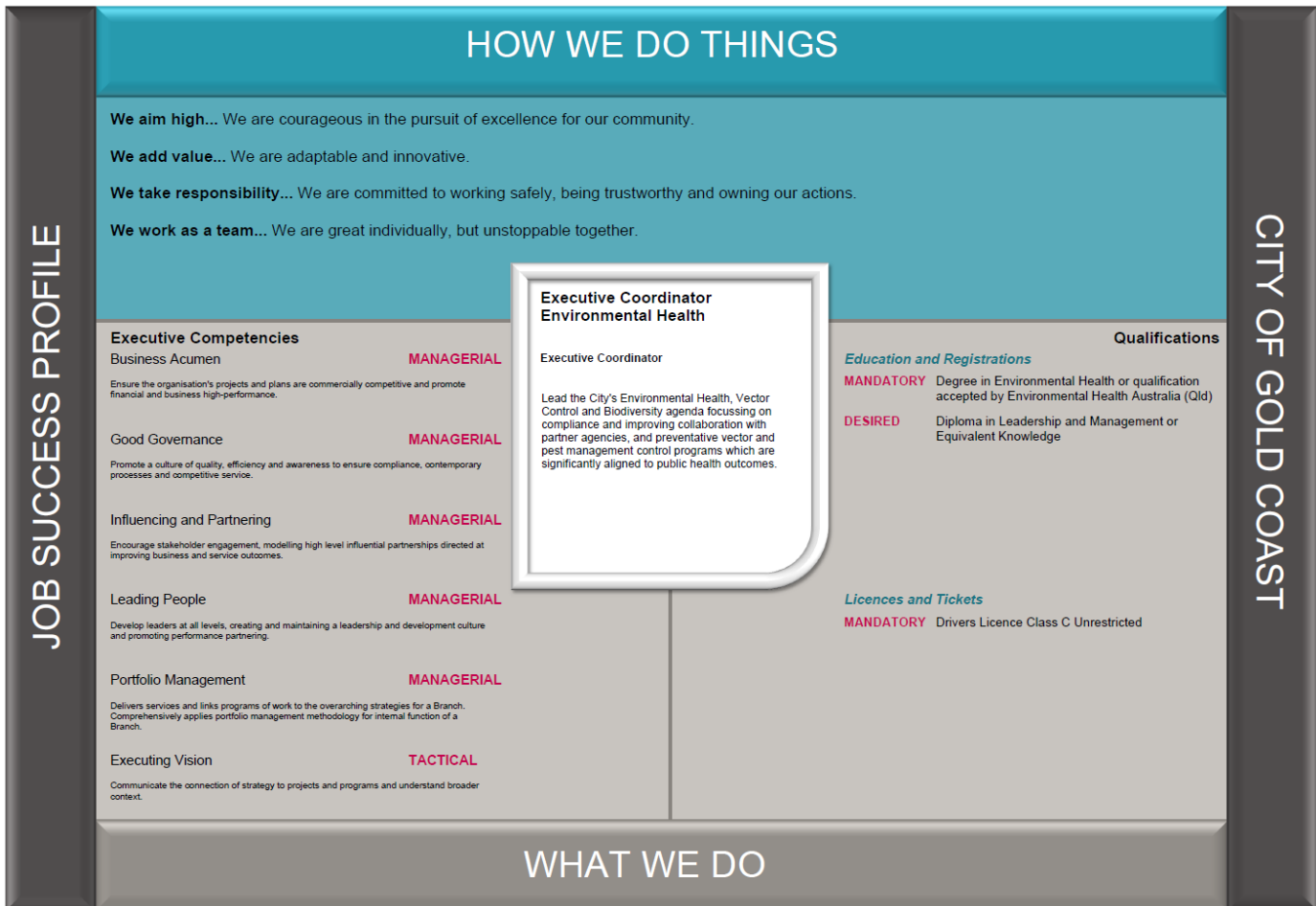
- » Environmental Health
- » City Laws
- » Vector, Animal & Biosecurity Services
- » Parking & Program Management
- » Lifeguard Services.

Health and Regulatory Services Branch - Structure



Job Success Profile

Executive Coordinator Environmental Health



Environmental Health Overview








Environment Health section is responsible for positive public and environmental health outcomes by delivering a range of policy advice, licensing and permit approvals, inspection, enforcement and education services, for the benefit of residents and visitors.

Officers are authorised under the following legislation and local laws:

- *Environmental Protection Act 1994*
- *Food Act 2006*
- *Local Government Act 2009*
- *Public Health Act 2005*
- *Public Health (Infection Control for Personal Appearance Services) Act 2003*
- *Planning Act 2016*
- *State Penalties Enforcement Act 1999*
- *Waste Reduction and Recycling Act 2011*
- *Local Law No. 3 (Administration) 2008*
- *Local Law No. 8 (Public Health, Safety and Amenity) 2008*
- *Local Law No. 16 (Licensing) 2008*
- *Local Law No. 19 (Control of Party House Noise) 2013*
- *Local Law No. 20 (Waste Management) 2017*
- *Local Law No. 21 (Major City Events) 2017.*

Environment Health employs more than 50 staff who work from six sites across the Gold Coast, at locations to best support operational delivery of its many services.

Key functions

Environmental Health	
Food Safety 	Personal Appearance Services 
Environmental Protection 	After hours and disaster response 
Waste Management 	Local Laws 
Public Health 	

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EXECUTIVE COORDINATOR ENVIRONMENTAL HEALTH

- *Idyllic coastal lifestyle*
- *Team leadership which enhances culture and capability*
- *Lead end to end delivery of environmental health services*

Australia's Gold Coast is a leading tourism, business and events city boasting one of the best lifestyles in the world. Home to over 600,000 people, the Gold Coast has an enviable sub-tropical climate and an amazing natural environment, boasting world-renowned beaches and a majestic hinterland, all of which produce a city that is uniquely Gold Coast.

Reporting to the Manager Health and Regulatory Services, the **Executive Coordinator Environmental Health** leads a technically strong team of more than 50 focussed on both policy and operations. As a risk based regulator, Environmental Health provides expert policy advice, assesses licence applications and ensures compliance with State legislation and Local Laws.

The successful candidate will possess tertiary qualifications in Environmental Health, and senior team leadership experience characterised by exposure to cultural transformation or business improvement, role modelling organisational values, self reliance to manage their team independently but with the commercial and political nous to identify and escalate issues as required, and a strong sense of accountability. The ability to further develop the team of professionals and cultivate innovative approaches to regulation will be key to success in the role.

Applications from interstate or regional candidates will be welcomed with relocation assistance available.

Confidential enquiries to **Peter Gibson** of **Aston Carter** on **+61 7 3295 7446**

Closing Date: Sunday March 27, 2022

How to Apply

- » Access and complete the Application Documents (Candidate Profile and Cover Letter) using this link <https://bit.ly/3m0LqJW>, which you can also find on the Aston Carter website quoting **530945** in the Keywords field.
- » The one-page cover letter should outline your motivation for the role, and the key elements of your experience which you would bring to the role.
- » Provide a comprehensive and current Curriculum Vitae outlining your work experience and your achievements.
- » Ensure that all documents are prepared in Word documents with minimal formatting.
- » Once you have prepared the documents above, please visit <https://jobs.en-au.astoncarter.com/>, quoting Job Number 530945 in the Keywords field.
- » Select Apply, and then select the Upload Resume button to upload both your CV and the application document.

We will assume, unless other advised by you, that in submitting your application you grant Aston Carter permission to share your application with the Selection Panel. Aston Carter will acknowledge via email receipt of your application within 24 hours of its submission, to the email address which you have quoted in your application. Please contact Aston Carter on 07 3295 7442 should you not receive our acknowledgment within one (1) week.

For further information about the role and/or application process, please contact Peter Gibson, Principal Consultant Executive Search of Aston Carter, on +61 7 3295 7446.

Closing Date: Sunday March 27, 2022



Council's Eat Safe Gold Coast Program