

## UNCONFIRMED MINUTES OF EHA LTD ANNUAL GENERAL MEETING

**Annual General Meeting of  
Environmental Health Australia Limited  
1:00 pm at 26<sup>th</sup> Nov 2020  
Via Google Meet**

**Meeting opened at 1:03 pm**

**ATTENDANCE:** Phil Swain (Chair), Helen Psarras, Melissa Burn, Glenys Nicholls, Mark Dwyer, Joseph Zappavigna, Wendy Gambley, Donna Thompson, Divya Dwarakanath, Roxanne Clark, Samantha Smith, S La Fontaine (Joined at 1:07pm)

**APOLOGIES:** V Andrich, J Spark, K Ross

1. *Confirmation of the Minutes of the Members' Meeting on 5<sup>th</sup> November 2019*

<b>Motion 26 Nov 2020/01: The minutes of Annual General Member's meeting on 5<sup>th</sup> November 2019 be accepted as a true and accurate record of proceedings</b>		
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<b>Moved: M Burn</b>	<b>Seconded: J Zappavigna</b>	<b>Carried unanimously</b>
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2. *National president's report:*

The report from the National President highlighting the achievements over the past twelve months was discussed with the board.

<b>Motion 26 Nov 2020/02: The National President's board report on the highlights of the national company is true and correct</b>		
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<b>Moved: G Nicholls</b>	<b>Seconded: M Burn</b>	<b>Carried unanimously</b>
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3. *Audited Financial Statements 2019-2020*

The 2019-2020 Audited Financial Report, prepared by Chanelle Pienaar from Audit Assist, was approved by the national board on 26<sup>th</sup> November 2020

<b>Moved: J Zappavigna</b>	<b>Seconded: G Nicholls</b>	<b>Carried unanimously</b>
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4. *Appoint an Auditor for 2020-2021*

<b>Motion 26 Nov 2020/03: The National board appointed Audit Assist as the auditor for 2020-2021</b>		
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<b>Moved: J Zappavigna</b>	<b>Seconded: M Burn</b>	<b>Carried unanimously</b>
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5. *To Appoint Directors to the Board*

As per the Constitution, half the board must stand down at each AGM. The following board members are due to stand down and have advised that they will be standing for renomination.

<b>Motion 26 Nov 2020 /04: That the members agree to appoint M Dwyer, P Swain, M Burn to the National Board</b>		
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<b>Moved: P Swain</b>	<b>Seconded: W Gambley</b>	<b>Carried unanimously</b>
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S La Fontaine (Kernow National Associate Member) reported that Avonsya Regulatory Training has been completed and further developments are currently being discussed.

**1:20 pm AGM closed**