



**YOUR
TRUSTED
ENVIRONMENTAL
PARTNER**

Position Description: Environmental Health Officer – Environmental Consultant

About Us:

MRA Environmental is a well-respected and client focused multidisciplinary environmental consultancy firm based on the Gold Coast. We have delivered professional Environmental Management and Environmental Health Services for over 20 years to industry, government and community sectors. For further information regarding MRA Environmental, please visit our website at:

www.mraenvironmental.com.au

The Role:

MRA Environmental are looking for a motivated and conscientious Environmental Health Officer to join our team of highly experienced professionals. The position is based on the Gold Coast and will contribute to delivering a range of public and environmental health services, such as the preparation of environmental plans with a focus on waste management plans, site compliance inspections, client meetings, undertake environmental monitoring including support for sample collection, data analysis and interpretation. You must be prepared to travel.

Qualifications and Experience:

- Tertiary qualifications in environmental health, environmental science or equivalent.
- Minimum of 3-5 years relevant professional experience, preferably in consulting and/or Local Government.
- Strong time management skills, including the ability to work efficiently with limited supervision, prioritise and monitor delivery of project outputs (e.g. correspondence via email, letters, reports etc) and also function as part of a team. At times you will need the ability to work under pressure to meet deadlines.
- Strong work ethic with excellent written and verbal skills.
- Knowledge and experience in the following:
 - Queensland Environmental and Health Legislation, licensing and approvals.
 - Familiarity of Environmentally Relevant Activities and Environmental Authorities.
 - Local and State Planning documents and development application process.
 - Ability to prepare environmental reports to support development applications.
 - Compliance inspections and reporting.
 - Understanding of waste management & recycling industries.
 - Environmental field sampling and preparation of technical reports.
 - Use of Adobe Acrobat, AutoCAD and other Mapping and GIS tools.
- Current Manual Driver's Licence.

Duties:

The successful applicant will be expected to undertake the following duties with limited supervision:

- Preparation of high standard professional environmental reports and correspondence.
- Preparation of Management Plans and other professional documents, including waste management plans and waste calculations.
- Research and interpretation of environmental/health legislation and planning frameworks, Government mapping and database searches, and other relevant matters.
- Work directly with clients to assist with their needs, including the provision of advice in relation to environmental and health-related regulatory requirements.
- Management of environmental data including data analysis and interpretation.
- Drafting and preparation of figures using Adobe Acrobat, AutoCad, Nearmap and/or other GIS tools to support environmental reports.
- Attend client project meetings and site visits including compliance inspections.
- Provide support for environmental monitoring – including surface and groundwater, landfill gas and leachate, and dust sampling.
- Preparation of fee proposals and tender submissions.

Desirable skills:

- Strong communication skills.
- Strong analytical and problem-solving ability including adaptability and decision-making skills.
- Ability to do both field based and office based work.
- High level organisation and time management skills.
- Enthusiastic, innovative, and motivated to contribute to the team, foster good working relationships with clients, regulators, and the wider environmental industry.

Diverse and Inclusive Workplace/ Flexible Work Agreements

MRA is proud to be an Equal Employment Opportunity employer and we offer flexible work agreements within the limits of our duties.