

UNCONFIRMED MINUTES OF EHA LTD ANNUAL GENERAL MEETING

Annual General Meeting of
Environmental Health Australia Limited
5.00 pm 5th Nov 2019
Flinders University, Victoria Square, Adelaide

Meeting opened at 5.10 pm

ATTENDANCE: Phil Swain (Chair), Kristin Ross, Helen Psarras, Melissa Burn, Glenys Nicholls, Mark Dwyer, Joseph Zappavigna, David Basso, Andrew Mathieson, Wendy Gambley, Myfanwy Appleton, Vic Andrich, Geoffrey Langat, Donna Thompson, Divya Dwarakanath, Julianne Spark, Roxanne Clark, Samantha Smith

APOLOGIES: M Dwyer

1. *Confirmation of the Minutes of the Members' Meeting on 29th October 2018*

Motion 5 Nov 2019/01: The minutes of Annual General Member's meeting on 29th October 2018 be accepted as a true and accurate record of proceedings		
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Moved: M Burn	Seconded: D Basso	Carried unanimously
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2. *National president's report:*

The report from the National President highlighting the achievements over the past twelve months will be attached to the minutes.

Motion 5 Nov 2019/02: The National President's board report on the highlights of the national company is true and correct		
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Moved: G Nicholls	Seconded: M Burn	Carried unanimously
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3. *AUDITED FINANCIAL STATEMENTS 2017-2018*

The 2017-2018 Audited Financial Report, prepared by Mike McFillin, was approved by the national board as an out of session motion on October 22nd, 2019.

Moved: J Zappavigna	Seconded: G Langat	Carried unanimously
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4. *TO APPOINT DIRECTORS TO THE BOARD*

As per the Constitution, half the board must stand down at each AGM. The following board members are due to stand down and have advised that they will be standing for renomination.

Helen Psarras, Kirstin Ross, Joseph Zappavigna, Andrew Mathieson, Glenys Nicholls.

A Mathieson has prepared to stand down and provide a written report and his relevance with IFEH.

P Swain thanked him for his contributions towards the board.

Motion 5 Nov 2019/03: That the members agree to appoint Helen Psarras, Kirstin Ross, Joseph Zappavigna, Glenys Nicholls		
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Moved: M Burn	Seconded: W Gambley	Carried unanimously
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5.18 pm AGM closed

EXECUTIVE MEETING

Environmental Health Australia Limited

5th Nov 2019

Flinders University, Victoria Square, Adelaide

Meeting open 5:19 pm

ATTENDANCE: Phil Swain (Chair), Kristin Ross, Helen Psarras, Melissa Burn, Glenys Nicholls, Mark Dwyer, Joseph Zappavigna, David Basso, Andrew Mathieson, Wendy Gambley, Myfanwy Appleton, Vic Andrich, Geoffrey Langat, Donna Thompson, Divya Dwarakanath, Julianne Spark, Roxanne Clark, Samantha Smith

APOLOGIES: M Dwyer

As per the Constitution, the first meeting after the AGM, all executive positions are vacated. Phil Swain, as the immediate past President, called for nominations for the following positions:

President

Nominated – Phil Swain		
Moved: M Burn	Seconded: W Gambley	Carried unanimously

P Swain accepted the nomination for President. With no other nominations, P Swain was appointed President.

Vice President

Nominated – Melissa Burn		
Moved: P Swain	Seconded: G Langat	Carried unanimously

Melissa Burn accepted the nomination for Vice President. With no other nominations, M Burn was appointed Vice President.

Treasurer

Nominated – Joseph Zappavigna		
Moved: W gamley	Seconded: M Burn	Carried unanimously

Joseph Zappavigna accepted the nomination for Treasurer. With no other nominations, J Zappavigna was appointed Treasurer.

Meeting closed at 5.30 pm