

**Minutes
of
ANNUAL GENERAL MEETING**

Held at 11.00am in Auckland, New Zealand, Monday 19th March 2018

In Attendance:

Name	Organisation	Country
Peter Archer	CIEH	England, Wales & Northern Ireland (UK)
Selva Mudaly	SAIEH	South Africa
Steve Cooper	IFEH	Northern Ireland
Roderick House	IFEH	Scotland (UK)
Jan Homma	HET	Netherlands
Martin Fitzpatrick	EHA	Ireland
Lorraine MacGillivray	REHIS	Scotland (UK)
Bernard Forteath	REHIS	Scotland (UK)
Colin Wallace	REHIS	Scotland (UK)
Andres Ovca	CSO	Slovenia
Jesper Christensen	EnviNA	Denmark
Henning Hansen	EnviNA	Denmark
Anne Godfrey	CIEH	England, Wales & Northern Ireland
Dawn Welham	CIEH	England Wales & Northern Ireland
David Musoke	EHWAU	Uganda
Megat Azman	MAEH	Malaysia
Megat Mokhtar	MAEH	Malaysia
Mohamad Ridzuan	MAEH	Malaysia
TEE E Ong	MAEH	Malaysia
Vic Andrich	EHA	Australia
Vince Stephens	EHA	Australia
Darryl Thomson	NZIEH	New Zealand
Stephen Bell	NZIEH	New Zealand
Bontle Mbongwe	BEHOA	Botswana
Susana Paixao	ESTES	Portugal
Adam London	NEHA	USA
David Netmakonde	SAIEH	South Africa
Ahmed Al Harkin	RCSA	Saudi Arabia
Majdy Al Shubbar	RCSA	Saudi Arabia
Rosemary Lee	IFEH	England (Observer)

Ordinary Business

01/18 WELCOME

Peter Archer, President welcomed everyone to the meeting.

02/18 APOLOGIES

Apologies for Absence were received from the following:

Name	Organisation	Country
Ole Christensen	EnviNA	Denmark
David Dyjack	NEHA	USA
Robert Bradbury	IFEH	Canada
Bright Khumalu	SAIEH	South Africa
Jerry Chaka	SAIEH	South Africa

Proxies were submitted from:

Ole Christensen	EnviNA	Denmark
Bright Khumalo	SAIEH	South Africa

03/18 MINUTES OF THE ANNUAL GENERAL MEETING HELD in Montego Bay, Jamaica on 23rd October 2017

The meeting agreed, that as the AGM in Jamaica was not quorate and therefore the Minutes of the AGM could not be officially approved.

It was agreed that the Minutes were an accurate record of the AGM and the decisions taken should be homologated to allow Federation business to move forward.

04/18 MATTERS ARISING

There were no matters arising.

05/18 ANNUAL REPORT

The Annual Report, Statement of Accounts and Auditor's Report for the year ending on 31st December 2017 were unanimously approved on a proposal from Steve Cooper and seconded by Vince Stephens

06/18 APPOINTMENT OF AUDITORS

Phelam and Prescott were re-appointed unanimously following a proposal from Steve Cooper and seconded by Henning Hansen

07/18 APPOINTMENT OF OFFICERS (Article 12)

Consider: The appointment of officers to the following Honorary positions:

a) President

This is a two-year appointment and Selva Mudaly takes the office of President from Peter Archer

b) President-Elect

This is a two-year appointment and Susana Paixao takes Office from Selva Mudaly

c) Honorary Treasurer

Steve Cooper was re-appointed unopposed on a proposal from Bernard Forteach and seconded by Henning Hansen

d) Honorary Secretary

Rod House was re-appointed unopposed on a proposal from Steve Cooper and seconded by Jesper Christensen

The President, on behalf of all Federation Members thanked the Hon Treasurer and Hon Secretary for their work throughout the year.

08/18 APPOINTMENT OF OTHER HONORARY POSTS (Article 13)

a) Public Relations Officer

Jesper Christensen was re-appointed unopposed on a Proposal from Peter Archer and seconded by Bontle Mbongwe

b) Webmaster

Henning Hansen was re-appointed on a proposal from Tee E Ong and seconded by Vince Stephens.

c) Education Liaison Officer

Andrej Ovca was re-appointed on a proposal from Steve Cooper and seconded by Lorraine MacGillivray

d) Editor

Kathryn Young was re-appointed on a proposal from Anne Godfrey and seconded by Dawn Welham

e) Sponsorship Officer

Rob Bradbury was re-appointed on a proposal from Colin Wallace and seconded by Steve Cooper

The President, on behalf of the Federation Members thanked the Honorary Officers for their work throughout the year.

09/18 APPOINTMENT OF COMPANY SECRETARY (Article 18)

The meeting noted that Anne Godfrey did not wish to be re-elected and the President referred to the Report submitted by the Hon Treasurer which proposed that the post could be removed.

Bernard Forteath spoke in response and while he agreed that there was no legal requirement to retain the position he expressed concern at the proposal. This view was supported by Martin Fitzpatrick.

The Hon Treasurer accepted the views being expressed and informed the meeting that he would withdraw his report from consideration.

Following further discussion the meeting directed the Board to make arrangements to find a suitable replacement and to make a call to all Member Associations to invite applications. If more than one application is received the Board were directed to scrutinise the applications and make the appropriate appointment. The meeting was anxious that this process should proceed as quickly as possible.

10/18 ANY OTHER BUSINESS

There being no other business the meeting was closed with thanks to the Chair.

**Rod House
Hon Secretary IFEH**