



Minutes

Present: Peter Archer (President)
Selva Mudaly (President Elect)
Steve Cooper (Hon Treasurer)
Rod House (Hon Secretary)
Stephen Bell
Jerry Chaka
Bruno Cvetkovic
Rasheed Ahmed

1. **Welcome**

The President welcomed everyone to the meeting including Bruno Cvetkovic who was attending his first meeting as Chair of the European Region.

2. **Apologies**

Apologies for absence were received from Henroy Scarlett

3. **Declarations of Interest**

There were no declarations of interest

4. **Meeting Declared as Quorate**

The meeting was declared as quorate

5. **Minutes of Last Meeting – November 2017**

The Minutes of the last meeting were approved.



6. Matters Arising

There were no matters arising.

7. Draft Council Meeting Agenda March 2018 - (RH Hon Sec)

The Hon Secretary referred to the draft Agenda for the forthcoming Council Meeting and asked if there were any further additions. The meeting noted the Agenda and that it would be issued around 9th February 2018 in accordance with the requirements of the Procedures Manual.

The President asked Stephen Bell to update the Congress Website with the dates for the Council Meeting and AGM.

8. Proposed Council Meeting Agenda Item From Fred O'Brien

The Hon Secretary informed the meeting that he had received a request from Fred O'Brien to add this item to the Agenda.

Following discussion the meeting agreed to place the item on the Agenda with the caveat that, if agreed at the Council Meeting, a Member Association will require to be identified to take the matter forward and at no financial cost to the Federation.

9. Call for President Elect Nominations - (RH Hon Sec)

The Hon Secretary informed the meeting that by the due closing date he had only received one Nomination which was from the Portuguese Association. They had nominated Susana Paixao and as the sole nominee she will go forward for approval at the Council Meeting and AGM in Auckland.

The meeting noted the information and unanimously supported the nomination.

10. Call for Eric Foskett Award Nominations - (RH Hon Sec)

The Hon Secretary informed the meeting that by the due closing date he had only received one Nomination. The meeting was asked to approve the award. The meeting unanimously agreed that the recipient was a worthy winner of the award and it reflected his longstanding contribution to the Federation over many years.



11. Report on Hedgerow Bursary - (SC Hon Treas)

The Hon Treasurer referred to his report and informed the meeting that due to the close proximity of the Jamaica and Auckland meetings he had sought agreement with Hedgerow that there would be no universal call for Bursary Applications for Auckland. The support for the Bursary would however be continued to 2019 for the Council Meeting in Uganda.

Steve further advised that there was residual funding remaining from 2017 and Hedgerow are happy for this money to be utilised. It was recommended that the available funding be offered to the Uganda Association in order to enable a representative to attend the Council Meeting in Auckland and promote the Academic Conference in Kampala in 2019.

The Meeting unanimously approved this proposal.

Action: The Hon Secretary to inform David Musoke that his application was successful.

12. WEHD - “Stop Food Waste - Feed The Hungry”

Rasheed referred to the proposal outlined in the paper he had prepared for the meeting. The paper however had not been circulated by the Hon Secretary prior to the meeting. Jerry expressed some concern that the topic may be wrongly interpreted in Africa. The Board therefore agreed to consider the proposal following the meeting when in receipt of the paper and inform the Hon Secretary of any amendments.

13. Regional Groups - Updates

a) Africa

Jerry provided the following update

- The Africa Group met in Jamaica.
- SAIEH, in partnership with the South African Local Government Association held an Environmental Health Managers' forum which attracted 52 municipalities. The meeting also included the political leaders from each municipality who had responsibility for Environmental Health.
- The Liberian Environmental Health Association is organising a national Environmental Health Conference in April 2018. The African Group Chair is invited to attend.



- The Ethiopian Association has now joined the IFEH and is a member of the African Group.
- Nigeria held a conference on Environmental Health in late 2017 however the African Group Chair could not attend.
- The African Group will be represented by Liberia on the IFEH Disaster Risk Management Group which is led by Henning Hansen.

b) Americas

Henroy was not present at the meeting but provided the following update.

- Adam London, NEHA President, will represent NEHA at the IFEH Auckland meeting.
- David Dyjack will be delivering environmental health presentations in Mexico in May, to the Ministry of Health, to enhance regional EH communication, collaboration and co-operation. He will work with Henroy to develop a Hemispheric approach kick-off meeting for the 2019 AEC in Nashville.
- NEHA is co-hosting a World Health Organisation 2.5 day training on Health in all Policies, in May, 2018 in Kentucky.
- JAPHI will donate 1,560\$US to the Caribbean Disaster Response effort. This sum represents contributions from gala tickets refund not taken by delegates to our recent One Health Conference and a matching sum by JAPHI.
- JAPHI is still working to identify the best project for IFEH sponsorship.

c) Asia & Pacific

- Stephen Bell informed the meeting that he had been in contact with Sri Lanka following discussion with the Hon Treasurer.



d) Europe

Bruno Provided the following update.

- The last meeting was held on 9th December 2017 in Amsterdam.
- The meeting had presentations on Food Safety and IMPEL.
- The meeting agreed that that EFEH should fully collaborate with the IFEH Disaster Risk Management Group which is led by Henning Hansen.
- University of Osijek is organising a Green Conference on Environmental Health and is looking for support from EFEH.
- The next meeting will be held in Copenhagen in April.

e) Middle East

Rasheed provided the following update

- Rasheed is meeting with Richard Sprenger in Dubai to promote and encourage IFEH Membership.
- Saudi Arabia is in the process of forming a Public Health Association and should be complete in the next 2/3 months.
- Rasheed is making contact with environmental health professionals in India to promote membership of the IFEH. The President is providing a letter of support for Rasheed.

14. Membership

Report on Applications, Full Members, Associate, Affiliate, Individual, Members - (SC Hon Treas)

The Hon Treasurer informed the meeting that there had been no significant changes from the last meeting. Membership subscription invoices had been issued and to date the response has been positive.

Contact has been made with South Korea concerning membership and Stephen Bell offered to follow this up.

An application had been received from a Portuguese Association but were informed that the Federation already had a Full Member and were advised accordingly.



15. Finance - (SC Hon Treas)

a) Update on Budget Position

The Hon Treasurer presented an updated and detailed report to the meeting which was unanimously approved.

The meeting noted the following balances:

Current A/C: £16,448

Deposit A/C: £28,628

16. Academic Conferences & World Congresses

a) Update on World Congress 2018 - (SB)

Stephen informed the meeting that the programme was now complete and only minor changes were being finalised. Unfortunately to date, only 100 delegates had registered for the Congress with almost 20% coming from Europe. With fewer delegates registering than forecast, together with less sponsorship being confirmed, the financial outcome from hosting the event was not looking positive.

The meeting noted the information with concern and hoped that there would be late movement in delegate numbers.

Selva asked for confirmation that both the Eric Foskett Award and the handover to the incoming IFEH President are to take place at the President's Banquet. Stephen Bell agreed this was intended and would have the final programme updated accordingly.

b) Update on Academic Conference 2019 - (RH Hon Sec)

The Hon Secretary referred to the update papers from David Musoke.

The meeting noted that the Conference will take place from 9th - 11th April 2019 with the Council Meeting and AGM taking place on 7th & 8th April 2019.

With regard to the support requests the meeting agreed the following:



- Stephen Bell agreed to provide Uganda with a slot to promote the Academic Conference.
- Uganda will share the IFEH stand in the exhibition area free of charge.
- Support for Travel Costs to attend the Congress had already been approved.

c) Update World Congress 2020 - (RH Hon Sec)

No Update

17. Correspondence

None

18.A.O.C.B.

The Hon Secretary informed the meeting that he had updated the Procedures Manual but does not intend to issue the new version to Members until after the Council Meeting in Auckland as there may be further amendments following the meeting.

19.Date of Next Meeting - May/June 2018

The meeting agreed to wait on deciding a date until after the Council Meeting.

Rod House

Hon Secretary IFEH