

**Minutes
of
ANNUAL GENERAL MEETING
Held at 11.00am in Montego Bay, Jamaica, Monday 23rd October 2017**

In Attendance:

Name	Organisation	Country
Selva Mudaly	SAIEH	South Africa
Steve Cooper	IFEH	Northern Ireland (UK)
Roderick House	IFEH	Scotland (UK)
Henning Hansen	EnviNA	Denmark
Rawlance Ndejjo	UEHWAU	Uganda
David Musoke	UEHWA	Uganda
Henroy Scarlett	JAPHI	Jamaica
James Wood	EHA	Australia
Jean Simos	FSOEH	France
Priscilla Oliver	NEHA	USA
David Dyjack	NEHA	USA
Tim Everett	CIEH	England, Wales & Northern Ireland (UK)
Steven Taulo	MEHA	Malawi

Ordinary Business

01/17 WELCOME

Selva Mudaly, President Elect welcomed everyone to the meeting.

02/17 APOLOGIES

Apologies for Absence were received from the following:

Name	Organisation	Country
Peter Archer	CIEH	England, Wales & Northern Ireland (UK)
Bernard Forteath	REHIS	Scotland (UK)
Colin Wallace	REHIS	Scotland (UK)
Martin Fitzpatrick	EHA	Ireland
Jan Homma	HET	Netherlands
Rasheed Ahmed	ME Region	Saudi Arabia

Ole Christensen	EnviNA	Denmark
Jesper Christensen	EnviNA	Denmark
Isah Adamu	EHOAN	Nigeria
Tee Eng Ong	MEHA	Malaysia
Mark Dwyer	EHA	Australia
Jerry Chaka	SAIEH	South Africa

Proxies were submitted from:

Ole Christensen	EnviNA	Denmark
Jesper Christensen	EnviNA	Denmark
Peter Archer	CIEH	England, Wales & Northern Ireland(UK)
Mark Dwyer	EHA	Australia

03/17 MINUTES OF THE ANNUAL GENERAL MEETING HELD in Lilongwe, Malawi on 2nd May 2016

Minutes of the Meeting were unanimously approved on a proposal from Steve Cooper, seconded by Steve Taulo.

04/17 MATTERS ARISING

There were no matters arising.

05/17 ANNUAL REPORT

The Annual Report, Statement of Accounts and Auditors Report for the year ending 31st December 2016 were unanimously approved on a proposal from Steve Cooper, seconded by David Musoke.

06/17 APPOINTMENT OF AUDITORS

Phelan and Prescott were re-appointed unanimously following a proposal from Steve Cooper and seconded by David Dyjack.

07/17 APPOINTMENT OF OFFICERS (Article 12)

Consider: The appointment of officers to the following Honorary positions:

a) President

This is a two year term and Peter Archer continues as President for the ensuing year.

b) President-Elect

This is a two year term and Selva Mudaly continues a President Elect for the ensuing year

c) Honorary Treasurer

Steve Cooper was re-appointed unopposed on a proposal from Rod House, seconded by Henning Hansen.

d) Honorary Secretary

Rod House was re-appointed unopposed on a proposal from Steve Cooper, seconded by Henning Hansen.

The President Elect, on behalf of the Federation Members, recorded his thanks to the Hon Treasurer and the Hon Secretary for their work on behalf of the Federation throughout the Year.

08/17 APPOINTMENT OF OTHER HONORARY POSTS (Article 13)

a) Public Relations Officer

Jesper Christiansen was re-appointed unopposed on a proposal from Henning Hansen, seconded by David Dyjack.

b) Webmaster

Henning Hansen was re-appointed unopposed on a proposal from Steve Cooper, seconded by Tim Everett.

c) Education Liaison Officer

Andrej Ovca was appointed unopposed on a proposal from Steve Cooper, seconded by James Wood.

d) Editor

Kathryn Young was re-appointed unopposed on a proposal from Henning Hansen, seconded by David Dyjack.

e) Sponsorship Officer

Rob Bradbury was re-appointed unopposed on a proposal from Henning Hansen, seconded by Steve Cooper.

The President Elect, on behalf of the Federation Members, recorded his thanks to all Honorary Officers for their work on behalf of the Federation throughout the Year.

09/17 APPOINTMENT OF COMPANY SECRETARY (Article 18)

Anne Godfrey was re-appointed unopposed on a proposal from Henning Hansen, seconded by David Dyjack.

10/17 ANY OTHER BUSINESS

There being no other business the meeting was closed with thanks to the Chair.

Rod House
Hon Secretary IFEH