

# Role description

## Cairns and Hinterland Hospital and Health Service

### Role details

<b>Job ad reference</b>	CA232834	<b>Classification</b>	HP2
<b>Role title</b>	Environmental Health Technician (Legionella)	<b>Salary</b>	\$57 529 - \$79 925 per annum
<b>Status (temp/perm)</b>	Permanent Full Time	<b>Closing date</b>	Thursday, 16 February 2017
<b>Unit/Branch</b>	Tropical Public Health Service		
<b>Division/ Hospital and Health Service/ Hospital</b>	Division of Family Health and Wellbeing Cairns and Hinterland Hospital and Health Service	<b>Contact name</b>	Brad Milligan
<b>Location</b>	Cairns	<b>Contact number</b>	07 4226 5591

### Vision for the public service

To be a government of the 21st century, one government that is connected and working together to deliver smarter, simpler outcomes that are responsive to the needs of Queenslanders now and for the future. We will create opportunities in partnership that are all about positive outcomes rather than just service delivery and regulation.

To enable this vision, the Queensland Public Service (QPS) is transforming from a compliance focus to a more values-led way of working. The following **five values statements** underpin behaviours that will support and enable better ways of working and result in better outcomes for Queenslanders.



#### Customers first

- Know your customers
- Deliver what matters
- Make decisions with empathy



#### Ideas into action

- Challenge the norm and suggest solutions
- Encourage and embrace new ideas
- Work across boundaries



#### Unleash potential

- Expect greatness
- Lead and set clear expectations
- Seek, provide and act on feedback



#### Be courageous

- Own your actions, successes and mistakes
- Take calculated risks
- Act with transparency



#### Empower people

- Lead, empower and trust
- Play to everyone's strengths
- Develop yourself and those around you

## Your employer— Cairns and Hinterland Hospital and Health Service

- The Cairns and Hinterland Hospital and Health Service (CHHHS) has the responsibility of providing public hospital and health services to a population of approximately 250,000 people. The primary catchment of the CHHHS covers an area of 142 900 square kilometres from Tully in the south, Cow Bay in the north and Croydon in the west. The outer western region of our Service encompasses extremely remote communities.
- The CHHHS is committed to improving the health and wellbeing of all people in Far North Queensland by providing high quality acute healthcare services. Our staff are a part of the community we serve, and we strongly believe that health outcomes are enhanced by involving our community in the planning and evaluation of local health services.
- Our Vision and Purpose
  - To provide world-class health services to improve the social, emotional and physical well being of people in Cairns and Hinterland and the North East Australian region through:
  - Holistic, innovative and responsive models of patient care
  - Caring, skilled and dedicated staff
  - Partnerships providing internationally recognised education and research
  - Equitable, integrated and sustainable services
  - Engage and understand our community's diverse needs
- For more information on the strategic direction of Cairns and Hinterland Hospital and Health Service go to [https://www.health.qld.gov.au/cairns\\_hinterland/docs/chhhs-strat-plan.pdf](https://www.health.qld.gov.au/cairns_hinterland/docs/chhhs-strat-plan.pdf)
- Tropical Public Health Services (Cairns) (TPHS) is part of the Cairns and Hinterland Hospital and Health Service (HHS) and provides public health services to Cape York HHS and advice to Torres Strait and Northern Peninsula HHS.
- Public health focuses on the health and wellbeing of populations, rather than of individuals. TPHS aims to minimise the morbidity and mortality from communicable and vaccine-preventable diseases, and environmental health hazards thereby:
  - protecting the health of the population, and
  - preventing disease and illness.
- TPHS fulfils the public health regulatory services on behalf of the Department of Health to ensure sound public health standards are maintained in communities.
- TPHS protects and enhances the health of the Tropical North Queensland community. This includes:
  - communicable disease surveillance,
  - managing outbreaks of communicable, vaccine-preventable and environmental health-related disease,
  - providing expert support to vaccine service providers, monitoring immunisation coverage and vaccine safety,
  - vector surveillance, vector control and research to minimise the transmission of dengue and other mosquito-borne diseases,
  - hosting the Commonwealth-funded Aedes albopictus mosquito control program,
  - hosting the Commonwealth-funded Queensland Rheumatic Heart Disease program,
  - syphilis surveillance across six HHS districts,
  - establishing and managing communications with Papua New Guinea (PNG) cross-border area public health services,
  - preparing for and responding to pandemics, floods and other major incidents with other agencies,

- responding to suspected clusters of cancers and other diseases,
- public health disaster management at the local and district level,
- facilitating, monitoring, supporting and implementing the Indigenous public health programs (environmental health) in remote communities,
- regulatory and compliance activities including monitoring, investigating, promoting and enforcing public health legislation and,
- providing public health support to other healthcare providers, residential care and child care services, schools and the wider community.
- The TPHS team consists of public health physician, public health nurses and registrar, environmental health officers, an epidemiologist, data managers, entomologists, project officers, a PNG communications officer and administration officers.
- TPHS works collaboratively with, and supports, a range of organisations including other health services, other government departments, local government, non-government agencies, research institutions and local communities.
- For further information visit the website: [about CHHHS](#)

## Your opportunity

This position is accountable and responsible for provision of routine-level technical services to Queensland Health under supervision of an environmental health officer.

## Your role

- Fulfil the responsibilities of this role in accordance with QPS values as outlined above.
- Follow defined service quality standards, occupational health and safety policies and procedures relating to the work being undertaken in order to ensure high quality, safe services and workplaces
- Ability to acquire expertise, skills and knowledge, commensurate with the level of experience, to undertake routine environmental health services, assist in incident response, implement projects and research, under the supervision and professional guidance of an environmental health officer
- Deliver routine non-regulatory environmental health services under general clinical practice supervision of an environmental health officer
- Be able to acquire the ability to use policies and procedures to enhance practices under the supervision of an environmental health officer
- Prepare written and oral reports and presentations about a range of environmental health issues as required
- Demonstrate an ability to communicate and liaise effectively with a range of stakeholders and populations by using appropriate resources, techniques and technologies
- Work within a team of environmental health officers in the delivery of environmental health services and within a multidisciplinary team in response to outbreaks and incidents to address specific public health issues
- Engage in continual learning and development of environmental health practice knowledge and expertise through active learning within the team and by engaging in ongoing, relevant professional development activities.

## Mandatory qualifications/Professional registration/Other requirements

- Mandatory formal qualifications at or equivalent to Diploma level in a science-based or health-based field or supportive technical experience as appropriate
- Qualifications and/or licences in a related field (eg pest management) would be well regarded
- Due to the geographical scope of the position, travel will be required which may be up to two weeks away from the office and involve flying in small aircraft, driving long distances on unsealed roads and staying in varying standards of accommodation.
- This position requires the incumbent to operate a class C motor vehicle and an appropriate licence endorsement to operate this type of vehicle is required. Proof of this endorsement must be provided before commencement of duty.

## How you will be assessed?

You will be assessed on your ability to demonstrate the following key capabilities, knowledge and experience. Within the context of the responsibilities described above under 'Your role', the ideal applicant will be someone who can demonstrate the following:

- Demonstrates recognised expertise obtained through Diploma or, where appropriate, equivalent qualifications.
- Demonstrates a competent level of knowledge, expertise and skill in environmental health, with the ability to apply established methods and procedures toward the completion of routine tasks.
- Demonstrated ability to undertake routine tasks, with developing ability to undertake more complex tasks under the guidance of a more experienced environmental health officer.
- Demonstrates ability to work in a multidisciplinary team under direction.

## Your application

Please provide the following information to the panel to assess your suitability:

- Your current CV or resume, including the names and contact details of two referees. Referees should have a thorough knowledge of your capabilities, work performance and conduct within the previous two years, and it is preferable to include your current/immediate/past supervisor
- A short statement (maximum 1-2 pages) on how your experience, abilities and knowledge would enable you to achieve the key responsibilities and meet the key attributes.

## How to apply

- Queensland Health encourages applicants to apply on-line for our vacancies through [www.smartjobs.qld.gov.au](http://www.smartjobs.qld.gov.au)
- To do this, access the 'apply online' facility on the Smart jobs and careers website.
- Online applications have special requirements:

You need to create a 'My SmartJob' account before submitting your online application. Details are available through the Queensland Government Smart Jobs and Careers website at [www.smartjobs.qld.gov.au](http://www.smartjobs.qld.gov.au);

You can 'save and submit later', allowing you to organise your attachments for submission at a later time, but before the closing date of applications;

By applying online you can track your application through the process, maintain your personal details through registration and withdraw your application if required.

- Do not attach photographs, certificates, references or other large graphics to your application;
- Any documents attached to smartjobs should be in Microsoft Word, or .jpg, .gif, .bmp, .png, .rtf, .txt, .doc or docx. Do not upload zipped files, pdf documents created through Microsoft Word 2007, tagged pdfs or protected documents.
- Late applications cannot be submitted via the Smart jobs website, so please allow enough time before the closing date to submit your application. If approval has been granted by the Selection Panel for a late application to be considered, please contact the Recruitment Services team to arrange this.
- If you experience any technical difficulties when accessing [www.smartjobs.qld.gov.au](http://www.smartjobs.qld.gov.au) please contact 13 QGOV (13 74 68).
- Hand delivered applications will not be accepted.
- All calls relating to the status of your application once the job has closed should be directed to the contact officer on the role description.
- If you require any other assistance, please email [Recruitment.Cairns@health.qld.gov.au](mailto:Recruitment.Cairns@health.qld.gov.au)

## Additional information

- Applications will remain current for 12 months
- Future vacancies of a temporary, full-time and part-time nature may also be filled through this recruitment process.
- Pre-employment screening, including criminal history and discipline history checks, may be undertaken on persons recommended for employment. Roles providing health, counselling and support services mainly to children will require a blue card, unless otherwise exempt.
- Employees who are permanently appointed to Queensland Health may be required to undertake a period of probation appropriate to the appointment.
- All relevant health professionals, who in the course of their duties formulate a reasonable suspicion that a child or youth has been abused or neglected in their home/community environment, have a legislative and a duty of care obligation to immediately report such concerns to Child safety services, Department of Communities.
- Some roles within Queensland Health are designated as 'Vaccination Preventable Disease (VPD) risk roles'. A VPD risk role is a role in which the incumbent may be exposed to the risk of acquisition and/or transmission of a VPD. If you are applying for a role that has been designated as a VPD risk role you must be able to provide evidence that you either have been vaccinated against the VPD's listed in the role description; or you are not susceptible to the VPD's listed in the role description.

You will be asked by the recruiting manager to supply this evidence if you are the preferred candidate for the role. Any job offer would be subject to the supply of evidence related to VPD in addition to other required employment screening. The majority of our frontline clinical roles require at a minimum vaccination against measles, mumps, rubella, varicella (chicken pox), pertussis (whooping cough) and Hepatitis B. The following tools will assist if you are required to provide evidence of VPD vaccination:

- VPD Evidence guide
- VPD evidence form – Doctor
- VPD evidence form – Self

Please head to our [Vaccinations Homepage](#) for more information on how to provide your evidence.

- Applicants will be required to give a statement of their employment as a lobbyist within one (1) month of taking up the appointment. Details are available at <http://www.psc.qld.gov.au/publications/assets/policies/lobbyist-disclosurepolicy.pdf>